**Procurement & Vendor Management Strategy**

**Purpose:**

To ensure efficient, compliant, and value-for-money acquisition of goods and services, with vendor accountability and performance tracking.

**Procurement Framework**

| **Procurement Category** | **Examples** | **Procurement Method** |
| --- | --- | --- |
| ICT & LMS Services | Hosting, LMS licenses, cybersecurity, technical support | UNGM RFP; Framework Agreements |
| Training Materials & Kits | Manuals, translation services, workshop tools | RFQ + local sourcing |
| Travel & Logistics | Flights, hotels, per diems | Blanket Purchase Agreements |
| M&E Consultants | Evaluation teams, baseline/endline data collectors | Individual Consultant Roster |
| Event Venues & Catering | National workshops, symposium facilities | Spot RFQ with pre-qualified list |

**Vendor Management Approach**

* **Prequalification:** Using UNGM and national rosters
* **Performance Monitoring:** KPIs (timeliness, cost, quality) reviewed quarterly
* **Contract Management:** SLA templates with penalties and service benchmarks
* **Payment Terms:** Based on delivery and milestone achievement
* **Ethical Sourcing:** Aligned with UN Supplier Code of Conduct and zero corruption tolerance